

**PLAISTOW & IFOLD PARISH COUNCIL**
**BUDGET/ DRAFT ACTUAL 2024/2025**

EXPENDITURE	FINAL AGREED BUDGET 2024/2025	EXPENDITURE		DRAFT ACTUAL 2024/25
		POSTED AS AT 31.03.25	ACCRUAL / PREPAY AS AT 31.03.25	
<b>STAFF</b>				
Clerk's Salary and Oncosts (Pension etc)	54,500.00	47,672.00	4,334.00	52,006.00
Clerk's Expenses	525.00	508.00		508.00
Clerk's Training	1,000.00	33.00		33.00
Payroll Administration	95.00	48.00	48.00	96.00
	<b>56,120.00</b>	<b>48,261.00</b>	<b>4,382.00</b>	<b>52,643.00</b>
<b>GENERAL ADMINISTRATION</b>				
Insurances	2,300.00	2,861.00	-543.00	2,318.00
Audit Fees	1,250.00	45.00	723.00	768.00
Data Protection Registration (Inc. DPO & ICO)	37.00	205.00	-77.00	128.00
Telephone & Internet	506.00	383.00		383.00
Subscriptions	1,500.00	1,727.00	-304.00	1,423.00
Councillor Training/Conferences	1,500.00	100.00		100.00
Publicity and Communications inc. Postage	743.00	86.00		86.00
Councillors Expenses	0.00			0.00
Chairman's Allowance	200.00			0.00
Stationery and Printing	557.00	359.00		359.00
Hire Fees - Kelsey Hall				0.00
Hire Fees - Winterton Hall	546.00	374.00	50.00	424.00
Hire Fees - Plaistow Youth Club				0.00
Bank Charges	80.00	43.00		43.00
Accounts Software etc.	350.00	277.00		277.00
Web Site Maintenance & Update	500.00	312.00	6.00	318.00
Legionella Requirements	200.00			0.00
Other Expenses (Inc. Elections UNCONTESTED)	240.00	118.00		118.00
	<b>10,609.00</b>	<b>6,890.00</b>	<b>398.00</b>	<b>6,745.00</b>
<b>GRANTS AND DONATIONS</b>				
Winterton Hall	0.00			0.00
Kelsey Hall	1,500.00	1,365.00		1,365.00
Billingshurst Community Bus	300.00			0.00
Plaistow PreSchool	1,000.00	2,000.00		2,000.00
Little Acorns PreSchool	500.00			0.00
Youth Club	1,500.00			0.00
Kirdford Mothers and Toddlers Group	350.00			0.00
Scouts & Plaistow Guide Unit	1,500.00	360.00		360.00
Home Start	1,000.00			0.00
The North Singers	250.00			0.00
IFRA	50.00			0.00
Community Post Office Service	900.00	743.00		743.00
Loxwood Sports Association	0.00	500.00		500.00
Friends of Chichester Hospitals	50.00	50.00		50.00
First Responders (Defibs)	1,300.00			0.00
	<b>10,200.00</b>	<b>5,018.00</b>	<b>0.00</b>	<b>5,018.00</b>
<b>OTHER PAYMENTS</b>				
Winterton Hall Legal Assessment	3,000.00	856.00		856.00
Parish Council Events (inc. AA.)	1,500.00	234.00		234.00
	<b>4,500.00</b>	<b>1,090.00</b>	<b>0.00</b>	<b>1,090.00</b>
<b>C/FWD</b>	<b>81,429.00</b>	<b>61,259.00</b>	<b>4,382.00</b>	<b>65,496.00</b>

<b>B/FWD</b>	<b>81,429.00</b>	<b>61,259.00</b>	<b>4,382.00</b>	<b>65,496.00</b>
<b>VILLAGE MAINTENANCE</b>				
Grass Cutting	3,250.00	2,694.00	431.00	3,125.00
Litter Bin Emptying and Litter Pick	300.00	99.00		99.00
Tennis Court Maintenance and Cleaning	3,000.00	600.00		600.00
Churchyard Maintenance	1,250.00	1,250.00		1,250.00
RoSPA Play Area Inspection	1,010.00			0.00
Winterton Hall - Repairs & Maintenance	1,550.00	2,154.00		2,154.00
Winterton Hall - Legionella Training & Water Sampling	0.00			0.00
Playground Repairs & Maintenance ( inc Ex RoSPA)	1,500.00	107.00		107.00
Tree Surgery	3,000.00	200.00		200.00
Plaistow Pond Restoration and Jetty	0.00	6,918.00	480.00	7,398.00
Notice Boards, Finger Posts, Signage and Bike Rack	2,500.00	940.00		940.00
Pavillion Cost & Maintenance	400.00	339.00		339.00
Bench Replacement and Maintenance	1,240.00	1,857.00		1,857.00
Winter & Emergency Plan Committee	1,000.00	457.00		457.00
	<b>20,000.00</b>	<b>17,615.00</b>	<b>911.00</b>	<b>18,526.00</b>
<b>PROJECTS</b>				
Ifold Playpark	20,000.00	1,731.00		1,731.00
Traffic Calming (Contingency)	1,000.00			0.00
Bus Stop Refurbishment / Maintenance	5,000.00	1,517.00	3,000.00	4,517.00
Ifold Village Entrance Landscaping	500.00	23.00		23.00
Public Works Loan Repayments and Interest	276.00	147.00	129.00	276.00
Queens Platinum Celebrations & Beacon relocation	400.00			0.00
	<b>27,176.00</b>	<b>3,418.00</b>	<b>3,129.00</b>	<b>6,547.00</b>
Crouchlands Development Planning Consultancy	2,950.00	2,250.00		2,250.00
Foxbridge Development Planning Consultancy	2,000.00			0.00
Planning, Development and Consultancy	3,000.00			0.00
	<b>7,950.00</b>	<b>2,250.00</b>	<b>0.00</b>	<b>2,250.00</b>
Neighbourhood Planning Administration	1,000.00			0.00

TOTAL COMMITTED EXPENDITURE		137,555.00	84,542.00	8,820.00	92,819.00
INCOME	FINAL AGREED BUDGET 2024/2025	ACTUAL INCOME AS AT 31.03.25	ACTUAL INCOME AS AT 31.03.25	DRAFT ACTUAL 2024/25	
PRECEPT	120,000.00	120,000.00		120,000.00	
Insurance Claims	0.00			0.00	
Grants	0.00			0.00	
Neighbourhood Plan Grant	0.00			0.00	
CIL Payments	9,936.00	9,936.00		9,936.00	
New Home Bonus	0.00			0.00	
Interest Received	0.00	2,181.00		2,181.00	
TOTAL INCOME	129,936.00	132,117.00	0.00	132,117.00	
NET UNDER / ( OVERSPEND)	(7,619.00)	47,575.00	0.00	39,298.00	
C/FWD TO GENERAL RESERVE		29.7%			

RESERVE POSITION	ACTUAL RESERVES AT 31.03.2024	BUDGETED RESERVES 31.03.2025	DRAFT ACTUAL RESERVES AT 31.03.2025
General Reserve - Brought Forward from Prior Year	-16,974.04	-18,625.04	-18,625.04
Current Year Movement	-1,651.00	27,696.00	52,844.00
	-18,625.04	9,070.96	34,218.96
<b>Ringfenced Reserves</b>			
Election Expenses if UNCONTESTED	250.00	500.00	500.00
Community Reserve Fund	5,000.00	5,000.00	5,000.00
Village Maintenance inc Tennis Court Maintenance	7,000.00	2,000.00	2,000.00
CIL Payments	0.00	0.00	9,936.00
Winterton Hall - Repairs & Maintenance and Legal	1,000.00	1,000.00	5,500.00
Crouchlands Development Planning Consultancy	10,950.00	8,000.00	0.00
Foxbridge/Other Development Planning Consultancy	5,000.00	3,000.00	5,000.00
Other Development Planning Consultancy	3,615.00	0.00	2,000.00
Ifold Playpark	20,000.00	0.00	12,333.00
Ifold Village Entrance Landscaping	0.00	0.00	0.00
Parish Council Event - Queens Platinum Celebrations	0.00	0.00	0.00
Following Years Loan Repayment Reserve	10,000.00	10,000.00	10,000.00
	62,815.00	29,500.00	52,269.00
<b>Contingency Reserves</b>			
New Home Bonus (NWB) - 2020/21 & 2021/22	0.00	0.00	0.00
New Home Bonus (NWB) - 2022/23	0.00	0.00	0.00
Traffic Calming	3,000.00	1,000.00	0.00
Bus Stop Refurbishment / Maintenance	0.00	0.00	0.00
<b>Total Specified Reserves</b>	3,000.00	1,000.00	0.00
<b>As at 31.03.2024 &amp; 2025</b>	<b>47,189.96</b>	<b>39,570.96</b>	<b>86,487.96</b>
<b>LOAN OUTSTANDING (Debt) as at 31/03.2024 &amp; 2025</b>	<b>25,196.66</b>	<b>14,920.89</b>	<b>14,920.89</b>
<b>RESERVES INC. LOAN AS AT 31.03.2024 &amp; 2025</b>	<b>72,386.62</b>	<b>54,491.85</b>	<b>101,408.85</b>

LOAN ACCOUNT			
Original Loan at 01.08.2021			50,000.00
Total Interest on Loan			1,705.00
<b>Opening Total Loan inc. Interest (Debt)</b>			<b>51,705.00</b>
Repayment of Loan Capital to PWLB up to 2022/2023	20 Mths		-15,260.27
Repayment of interest to PWLB (Expenditure) up to 2022/2023			-848.30
Repayment of Loan Capital to PWLB in 2023/2024	12 Mths		-10,000.00
Repayment of interest to PWLB (Expenditure) in 2023/2024			-399.77
Repayment of Loan Capital to PWLB in 2024/2025	12 Mths		-10,000.00
Repayment of interest to PWLB (Expenditure) in 2024/2025			-275.77
<b>Closing Total Loan inc. Interest (Debt)</b>	C/F		<b>14,920.89</b>
			1 yrs 173 days to repay